**TO: NHAA, Inc. Awards Committee**

**I/The \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**nominate

 (Individual, Chapter or Region)

(Name of Chapter)

(Street/Postal Address of Chapter President)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City State Zip Code

As a deserving and qualified chapter to receive a Chapter Award from the National Hampton Alumni Association, Inc., this nomination is accompanied by a completed application form.

The below signatures will not be accepted if they are in a computer font. Only the handwritten signature will be accepted to verify the officers /nominator have signed off on the submissions.

Signed by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Chapter President or Nominator

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Region President

1. Provide Roster of Officers.

1. Attach Most Recent Financial Statements (KPMG Report and IRS 990N)
2. Provide Narrative of Chapter activities for 2018
3. Identify and describe the activities that took place between January 1, 2018 and December 31, 2018. Where appropriate, provide supporting documentation. (For example, if you produced a newsletter, attach a copy. If you developed a website, provide the URL.) There are 19 different activities, actions, events that a Chapter can undertake to earn a maximum of 250 points. Bonus points of 25 can be awarded for innovative activities. Chapters must earn at least 200 points to receive the award.

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| --- | --- | --- |
| **CHAPTER ACTIVITY** | **MAX POINTS** | **DESCRIPTION** |
| Newsletter  | 10 |  |
| Local event, activities, programs | 15 |  |
| Dues Paying Membership Roster | 10 |  |
| Representatives to National Meeting  | 5 |  |
| Send Chapter Pres. to Council Meeting | 10 |  |
| Chapter Officers Names  | 10 |  |
| Local Event Scholarship $$  | 10 |  |
| Scholarship to local HU Student | 10 |  |
| Chapter Reports  | 15 |  |
| Chapter/Member Speaks/Recognition | 10 |  |
| Five New/Activated Members (5 each) | 25 |  |
| Chapter Annual Giving Goal Met  | 15 |  |
| Joint meeting/Activity with another Chapter  | 5 |  |
| Student/Career Recruitment Program  | 20 |  |
| Serve Chair National Committee | 5 |  |
| Regional Officer/Committee  | 10 |  |
| Three members active in Region (5 each) | 15 |  |
| # Recent Grad members-10 years (5 each) | 25 |  |
| Innovative Activities for bonus | 25 |  |
| **Total:** | 250 |  |

**NOTE:** *Make sure this application is complete and the nomination form is attached and signed by both the Nominator and Regional President. NO NOMINATION WILL BE ACCEPTED WITHOUT ALL REQUIRED ORIGINAL SIGNATURES. COMPUTER FONT SIGNATURES WILL NOT BE ACCEPTED. DO NOT MAIL IN ANY APPLICATIONS.*

**E-mail** to lshaw@nhaainc.org AND brint.martin@hamptonu.edu as a PDF or PowerPoint fileno later thanApril 1, 2019.